

2018-1019 Student Registration Form

Zoma Creative Learning Centre
Garland Avenue
Cobble Hill

Telephone: 250-929-5555

Email: zomacreative@shaw.ca

** YOUR CHILD'S NAME:

Legal Family Name

Legal First Name

Middle Name(s)

BIRTHDAY

**** AGE** _____

_____/_____/_____
Year Month Day

PARENT(S)/ GUARDIAN (with whom child resides)

Legal Family Name

Legal First Name

Relationship to Student

Legal Family Name

Legal First Name

Relationship to Student

Email: _____

Cell Phone: (_____) _____ - _____ Home Phone: (_____) _____ - _____

Home Address : _____

City: _____ Province: _____ Postal Code: _____

Place of Work: _____ Work Phone: (_____) _____ - _____

PARENT(S)/ GUARDIAN (with whom child does not reside)

Legal Family Name

Legal First Name

Relationship to Student

Email: _____

Cell Phone: (_____) _____ - _____ Home Phone: (_____) _____ - _____

Place of Work: _____ Work Phone: (_____) _____ - _____



EMERGENCY CONTACT

Legal Family Name	Legal First Name	Relationship to Student
Cell Phone: (_____) _____ - _____ Work Phone: (_____) _____ - _____		
Email: _____		
Home Address : _____		
City: _____ Province: _____ Postal Code: _____		

The Right to Make Changes

Zoma Creative reserves the right to limit enrollment and change personnel. We also reserve the right to cancel a program or workshop due to low enrollment, or due to unavailability of personnel or facilities. We cannot guarantee additional classes will be offered when enrollment surpasses expectations.

Refunds and Conflict Resolution

A request for refund must be submitted in writing and accompanied the original receipt. A copy of the Refund and Enrollment & Participation Policies accompanies this form.

Cancellation or Failure to Show for Scheduled Classes, Workshops and Appointments

Twenty-four hour notice is required if a client is unable to attend a scheduled session (e.g. tutoring, workshop, etc.) or the client will be charged for the service. Programs will not reimbursed for missed classes.

Payment Option:

Please note: Zoma Creative recognizes some families are not able to fully finance their child’s program fees and we works in partnership with the community in order to obtain funding to offset fees for qualifying families.

1. Cash, cheque, VISA, MC, and e-mail transfers (to lovelearning@zomacreative.com) are accepted.
2. Once the Administrator contacts you with your amount owing, you will have 5 business days to make arrangements for payment.
3. Cheques should be made out to Zoma Creative or Zoe Clement. NSF cheques are subject to a \$25 administrative charge.

PARENT/GUARDIAN SIGNATURE

Consent to Media Release:

- I consent to having my child’s photo or video taken
- I DO NOT consent to having my child’s photo or video taken



Zoma Creative provides individualized learning opportunities for each of its students. Please take a moment to tell us about your child's learning style and experiences. All information is strictly confidential.

1. My Child Attends: (name school or program where necessary)
 - Public School: _____
 - Private School _____
 - Unschooling School _____
 - Distance Learning _____
 - A Mix of Home and Traditional School _____

2. How would you describe your child's learning style (for example: hands on, visual, etc.)

3. Does your child require any special education services? If yes, please describe.

4. Does your child have difficulties that interfere with his/her ability to go to school or learn?

5. What do you see as your child's greatest strengths or skills? Tell me about a time when you saw your child demonstrating these skills.

6. How and when would you like me to be in touch with you this year? What do you hope I'd communicate with you about?

7. Is there anything else you can tell me about your child that you think would help me support his/her learning?



PROGRAM FEES & GUIDELINES

1. This year we will accept **payments** each term with either:
 - a. Monthly post-dated cheques (x3 per term)
 - b. E-transfers on the 1st of each month (x3 per term)
 - c. Whole term/year payments before the start of classes (Sept, Jan, April 1st = 3 per year)

A \$25.00 late fee will be added to your account after the 15th of the month.

2. Pricing Changes:

- a. Taxes are not included in the price of listed programs, commencing September 1st, 2016.

3. Discounts:

- a. We are excited to offer several "bundles" to help you enjoy more services for less. Please note that prices *cap at \$600.00 per month per child.
- b. Sibling Discount: 10% off for second child

4. Reporting:

- a. Due to the volume of students throughout our programs, we will only be providing weekly reports for those who request reports. A fee will be required for weekly reports.
- b. Bi-monthly reports will be provided by email, as well as regular contact (phone, email, in-person) with families.
- c. Junior PBL students complete self-reflections at the end of each month. Senior students will complete term evaluations (*formal testing must be arranged outside of class time)
- d. Photos will regularly be posted on Facebook (unless media release states otherwise).

5. Refunds:

- a. Programs are listed either by month or term. Credit is offered for the duration of program listings.
- b. Zoma Creative does not offer refunds on programs. Credit will be provided for a change in programs.
- c. Students are asked to participate in two weeks of classes for before making a decision to withdraw. In the case of withdrawal from the program, the term will not be refunded
- d. Credit will not be offered for missed days due to illness, vacation/travel, family gatherings, transportation struggles or conflicting schedules.

6. Transportation:

- a. All transportation for fieldtrips and program outings, "campus" changes, etc. will be provided.
- b. Transportation will take the form of:
 - i. Parent car-pooling
 - ii. Zoma Creative teachers



Agreement Form 2017-2018

We ask you to please read the points below and carefully consider before signing the agreement.

1. **List three learning or goals** your and your child have for the new Program Year:
(*organization, timeliness, listening; mental math, research, writing, reading, etc.*)

Academic Goal: _____

Personal Goal: _____

Social Goal: _____

2. All photos and video taken by parents on fieldtrips and events should be passed through the Zoma Creative before publishing to social media due to our Release Form Regulations.
3. Program payments must be submitted before the start date of the program. Payments can be **made in full** for the term or for the school year, and may also be made in **installments with post-dated cheques** (received before the start of class). A late fee of \$25.00 per term will be applied to all late payments on the 10th of the month.
4. A one time **\$50.00 registration fee** (per child) will be applied towards the total cost of tuition per school year.
5. The Zoma Creative provides **ongoing informal contact** with families will be provided by both our instructor: weekly updates on learning outcomes and activities, photos and special event notification. Parents who wish additional information or more formal assessment must make a formal request.
6. Parents must check their emails and reply to time-sensitive information from the Zoma Creative. If you prefer to communicate in person, via text, or by phone, please indicate:
7. Students will not be given tests but will complete self-assessments after each unit to reflect on the work they have completed and their participation in group activities.
8. Students will complete portfolios each term that contain three units of work, including drawings, worksheets and assigned homework.
9. Students who miss classes due to illness, injury, family functions and similar events will not be refunded or credited.

The signing of this agreement ensures that Zoma Creative, students and parents work together to provide the best possible educational experience and learning environment for each student enrolled at the Community Learning Centre.

Parent Signature: _____

Date: _____

Student Signature: _____

Date: _____



2018-2019 Fall Course Selection

Classes and Programs

Ages 6-16

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00-12:00	Jr. PBL Program	Spotlight Theatre	Art 9:00-10:30	Jr. PBL Program	Nature School
			French 10:30-12:00		
12:00-1:00	LUNCH				
1:00-3:00	Reading & Math Program	Project's Club Sewing Mechanics Carpentry	Cooking Class	Reading & Math Program	Nature School

Bundle and Save



2018-2019 Fall Course Selection

Course	Day	✓
(PBL) Project-Based Learning	Mon & Thurs 9:00-12:00	
Project's Club	Monday 1:00-3:00	
Reading & Math	Tuesday 9:00-12:00	
Spotlight Theatre	Tuesday 1:00-3:00	
French	Wednesday 9:00-10:00	
Art	Wednesday 10:30-12:00	
Cooking	Wednesday 1:00-3:00	
Nature School & Science	Friday 9:00-3:00	

PROGAMS: Ages 6-12

Course	FULL DAY Rates	Regular Price	Discounted Bundle (per term)
Jr. Academic Bundle Jr. PBL Reading & Math	MONDAY	\$500.00	\$900.00 (save 10%)
	THURSDAY	\$500.00	
Theatre Project's Club	TUESDAY	\$300.00	\$570.00 (save 5%)
		\$350.00	
Art French Cooking	WEDNESDAY	\$180.00	\$657.00 (save 15%)
		\$250.00	
		\$300.00	
Nature School	FRIDAY	\$450.00	
Jr. Electives Bundles Theatre, Project's Club French, Art, Cooking Nature School	TUESDAY WEDNESDAY FRIDAY	\$1830.00	\$1190.00 (save 35%)
Jr. Electives & Academic Bundle	MON-FRI	\$2830.00	\$2264.00 (save 20%)